



# Waters Upton Parish Council

*Clerk to the Council:*  
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17<sup>th</sup> May 2024

Dear Councillor  
Copied to others for Information

You are hereby summoned to attend the **Annual Meeting of Waters Upton Parish Council** which will take place in **Waters Upton Village Hall on Wednesday 22<sup>nd</sup> May 2024** and will commence at **7.30p.m.**

## **A G E N D A**

1. **Welcome and Introductions** Councillor Huw Roberts, Chairman 2023/24
2. **Declarations of Acceptance of Office**  
All members are required to read and sign their Declarations of Acceptance of Office for 2024/25.
3. **Election of Chairman**
4. **Chairman's Declaration of Acceptance of Office**
5. **Apologies for Absence**
6. **Election of Vice Chairman**
7. **Vice Chairman's Declaration of Acceptance of Office**
8. **Disclosure of Pecuniary Interests**  
All Members are required to confirm their DPIs, this will include details of partners and spouse and copies will appear on the website and be sent to Telford & Wrekin Council.
9. **Minutes of the 2023 Annual General Meeting** Copies had been distributed previously – please contact the Clerk if copies are required.
10. **Representatives on Outside Bodies**  
To confirm representatives on outside bodies  
SALC / WAC / Rural Forum  
Snow Warden  
Tree Warden  
TW Bus Users Group  
WET3P  
Climate Change Champion
11. **Remuneration Report and Scheme**
  - a) To receive a copy of the 23/24 report
  - b) To give consideration to a scheme for 2024/25
12. **Confirmation of Standing Orders and Financial Regulations (new 2024 edition)**
13. **Confirmation of Asset Register, Bankers, Auditors & Bank Signatories**

- 14. To Confirm the Council's General Power of Competence**
- 15. To confirm the Annual Subscriptions for 2024/25**
  - a) Shropshire Association of Local Councils
  - b) CPRE
  - c) SLCC (25%)
- 16. Meeting Schedule for 2024/25**

To confirm the meeting schedule for Parish Council meetings 2024/2025.

Katrina Baker  
Clerk to the Council